

**Gavilan Joint Community College District
Governing Board Agenda**

November 10, 2015

Consent Agenda Item No.
Information/Staff Reports No.
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No.

Instruction Office

III.2 (a)

SUBJECT: Curriculum

Resolution: BE IT RESOLVED,

Information Only

Action Item

Proposal:

That the Board review and approve the recommendations of the Curriculum Committee as reflected in the attached Curriculum Summary.

Background:

The Curriculum Summary lists courses and programs approved by the Curriculum Committee.

Budgetary Implications:

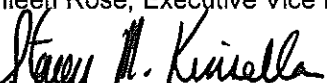
None.

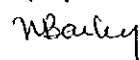
Follow Up/Outcome:

Curriculum modifications are incorporated into the college schedule and catalog.

Recommended By: Dr. Kathleen Rose, Executive Vice President and CIO

Prepared By:  11/2/15
Dr. Kathleen Rose, Executive Vice President and Chief Instructional Officer

Agenda Approval: 
Dr. Steven M. Kinsella, Superintendent/President

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DATE 11/10/15


GAVILAN BOARD OF TRUSTEES
Curriculum Summary
November 10, 2015

CONSENT AGENDA

Place on Hold:

Reason for placing on hold: Enrollment is too low to offer these courses.

<u>ESL 509B</u>	Basic ESL Review II
<u>ESL 521</u>	Beginning ESL Listening/Speaking
<u>ESL 522</u>	Beginning ESL Reading/Vocabulary
<u>ESL 523</u>	Beginning ESL Grammar/Writing

NEW COURSE PROPOSAL – SECOND READING

JLE 201 Vice Investigations 1 Unit, .57 Lec, 1.71 Lab

This course is designed for investigators responsible for handling crimes related to prostitution, human trafficking, and a variety of nuisance crimes (animal fighting, gambling, loitering, piracy, and lewd and lascivious acts.) Students in this course are exposed to a series of various scenarios; including ABC buy/bust exercises, prostitution stings, undercover surveillance practical's, use of website searches for out-calls, etc. This course will also provide training on technology used to commit crimes (internet); technology available to solve crimes, the proper use of informants, legal considerations, and ethical issues.

JLE 202 Financial Crimes Investigations 1 Unit, .57 Lec, 1.71 Lab

This course is designed for investigators responsible for a variety of financial crimes. This course provides investigators with specialized training handling crimes related to check and credit card fraud, real estate fraud, and a variety of internet scams. This course will also provide training on technology used to commit crimes and technology available to solve crimes.

JLE 203 Robbery Investigation Course 1 Unit, .57 Lec, 1.71 Lab

This course is designed to provide investigators with detailed instruction in the broad spectrum of robbery from commercial stores and banks, to street muggings, residential invasions, and the "shakedowns" of youth and adults. The learning opportunities involve the students in examining active cases, analyzing the elements and the evidence, and developing patterns that emerge during a robbery investigation.

JLE 204 Investigation Core 2 Units, 1.14 Lec, 3.42 Lab

The core course is designed to enhance the effectiveness of the individual criminal investigators skills in performing the multi-disciplined, multi-leveled tasks necessary to successfully conduct comprehensive criminal investigations. Instruction in this course is provided through a coordinated, experience-based adult learning approach which addresses crime scene management, interviewing and interrogation skills, search and seizure issues, search warrant preparation, surveillance techniques, case reporting, informant management, media relations, case reporting and courtroom testimony.

JLE 205 Officer Involved Shooting and Death Investigation 1 Unit, .57 Lec, 1.71 Lab

This course is designed for students who are assigned to investigate law enforcement involved critical incidents including officer-involved shootings, use of force incidents and in custody deaths. Topics covered throughout this course include understanding stakeholders, lawful and unlawful force, physiological and psychological changes (human factors), administrative and criminal investigations,

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legal considerations and courtroom testimony, crime scene reconstruction, video forensics, taser incidents, excited delirium related deaths, and contemporary critical incident case studies.

KIN 31A Archery – Beginning .5 – 1 Unit, 0 Lec, 1.5 – 3 Lab
Coeducational activity designed for the beginning skill level. Safety, fundamentals, terminology and scoring are included. This course is designed to instruct students in the fundamental skills of archery as a target shooting sport. This course has the option of a letter grade or pass/no pass. Courses should be taken in sequential order.

KIN 31B Archery – Intermediate .5 – 1 Unit, 0 Lec, 1.5 – 3 Lab
Coeducational activity designed for the intermediate skill level. Includes instruction and practice in target archery which will allow the student to analyze their performance and develop a consistent shooting rhythm. This course has the option of a letter grade or pass/no pass. Courses should be taken in sequential order.

KIN 90 Personal Trainer Internship 1 Unit, 0 Lec, 3 Lab
This course is designed to provide the student with a supervised unpaid internship at an approved fitness or health related facility where they will apply the knowledge learned in the classroom courses taken for the Personal Training Certificate. A minimum of fifty four (54) hours is required for this one (1) unit course.

KIN 121A Volleyball – Beginning .5-1 Unit, 0 Lec, 1.5 – 3 Lab
Coeducational activity designed for beginning volleyball students. Includes the basic skills and rules. This course has the option of a letter grade or pass/no pass. Courses should be taken in sequential order.

KIN 121B Volleyball – Intermediate .5-1 Unit, 0 Lec, 1.5 – 3 Lab
Coeducational activity designed for intermediate volleyball students. This course provides the student with the opportunity to refine and perfect their basic volleyball skills and to master the individual positions. This course has the option of a letter grade or pass/no pass. Courses should be taken in sequential order.

KIN 121C Volleyball – Advanced .5-1 Unit, 0 Lec, 1.5 – 3 Lab
Coeducational activity designed for the advanced student. Includes game principles, techniques and strategies. This course has the option of a letter grade or pass/no pass. Courses should be taken in sequential order.

KIN 125A Soccer – Beginning .5-1 Unit, 0 Lec, 1.5 – 3 Lab
Coeducational activity designed for beginning soccer students. Includes the basic skills and rules. This course has the option of a letter grade or pass/no pass. Courses should be taken in sequential order.

KIN 125B Soccer – Intermediate .5-1 Unit, 0 Lec, 1.5 – 3 Lab
Coeducational activity designed for intermediate soccer students. This course provides the student with the opportunity to refine and perfect their basic soccer skills and to master the individual positions. This course has the option of a letter grade or pass/no pass. Courses should be taken in sequential order.

KIN 125C Soccer – Advanced .5-1 Unit, 0 Lec, 1.5 – 3 Lab
Coeducational activity designed for the advanced student. Includes game principles, techniques and strategies. This course has the option of a letter grade or pass/no pass. Courses should be taken in sequential order.

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discussions, attending live concerts of suggested performances, and completing research papers and/or oral presentations pertinent to the course material.

MODIFICATIONS TO EXISTING COURSES - FORM C

CSIS 28 **Computer Architecture and Organization** **3 Units, 3 Lec, 0 Lab**

Align with C-ID COMP 142, Computer Architecture and Organization

Change description:

Introduction to the organization and architecture of computer systems. Mapping of statements and constructs in a high-level language onto sequences of machine instructions is studied, as well as the internal representation of simple data types and structures. Numerical computation is examined with an eye toward possible data representation errors and procedural errors. Throughout the course, students will write short assembly language programs that utilize the concepts being studied.

Update textbook, student learning outcomes and content.

CWE / Occupational Work Experience

CWE 190,290,390

ALL DISCIPLINES (ACCT 190, AH 190, AJ 190, AMT 190, ART 190, BOT 190, CD 190, CGD 190, COS 290, CSIS 190, BUS 190, JOUR 190, MGMT 190, MKTG 190, MUS 190, WTRM 290)

Align course with Title 5 section 55253.

Change hours:

From: 1 – 4 Units, 5 – 20 hours

To: 1 – 4 Units, 3.33- 16.66 Lab hours

Change description:

Occupational work experience is for students that have a job related to their major. A training plan is developed cooperatively between the employer, college and student, (P/NP grading).75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work hours per semester = 1 unit. Student repetition is allowed per Title 5 Section 55253. Minimum 2.0 GPA. Required: Declared vocational major.

CWE 192 **General Work Experience** **1 – 4 Units, 3.33 – 16.66 Lab hours**

Align course with Title 5 section 55253.

Change hours:

From: 1 – 4 Units, 5 – 20 hours

To: 1 – 4 Units, 3.33- 16.66 Lab hours

Change description:

General work experience is for students that have a job unrelated to their major. General work experience is supervised employment which is intended to assist students in acquiring work habits, attitudes and career awareness. A training plan is developed cooperatively between the employer, college and student, (P/NP grading).75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work hours per semester = 1 unit. Student repetition is allowed per Title 5 Section 55253. Minimum 2.0 GPA.

DM 61 **3D Animation** **3 Units, 2 Lec, 3 Lab**

Reactivate course.

Change title:

From: 3D Animation II

To: 3D Animation

Change description:

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This class addresses the fundamentals of 3D animation including character modeling, soundtrack synchronization, advanced shading, lighting, rendering and compositing techniques. May include topics such as particles, dynamics, and scripting. Advisory: DM 60 or equivalent experience.

Update textbook and student learning outcomes.

DM/CSIS 76 Digital Illustration

3 Units, 3 Lec, 0 Lab

Change hours:

From: 3 Units, 2 Lec, 3 Lab

To: 3 Units, 3 Lec, 0 Lab

Change description:

Illustration techniques using computer Bezier curve-based illustration software tools to do diagrams and graphics for use in art, desktop publishing, web graphics, animation, multimedia, and computer presentations. This basic Illustrator course is focused on the technical and historical aspects of digital design and illustration as well as the development of personal artistic expression and visual perception through the use of the digital illustration medium. The course will include lectures and discussions about color, composition and content, computer and illustration program use, printing and presentation techniques. This course has the option of a letter grade or pass/no pass. This course is also listed as CSIS 76. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

Update textbook, methods of instruction.

MATH 414 Math Immersion Review - Basic Concepts Level 2

1 – 2 Units, 1 – 2 lec, 0 Lab

Change Title:

From: Boot Camp I

To: Math Immersion Review - Basic Concepts Level 2

Update course description:

A remedial immersion math course designed for those students who need to learn, re-learn, or re-fresh the fundamental concepts of Math. The primary emphasis is on fractions, signed numbers, linear equations, algebraic structures and word problems. This class is an intense preparation for Math 402, Math 411, Math 430, and Math 235. This is pass/no pass course. Units earned in this course do not count towards associate degree or certain certificate requirements

Update content, content and student learning outcomes.

RE 160 Real Estate Principles

3 Units, 3 Lec, 0 Lab

Reactivate Course: Reactivating course in anticipation of real estate program courses being offered starting in the spring of 2016. Course outline updated including textbook.

Change Description:

The fundamental course covering an introduction to the field of real estate, including economics, working concepts, forms and terminology. This course prepares the student for the California Department of Real Estate License exam. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250, English 260 and Mathematics 205.

Update textbook, student learning outcomes, content, methods of instruction and methods of evaluation.

RE 162 Real Estate Practice

3 Units, 3 Lec, 0 Lab

Reactivate course.

Update textbook, content, student learning outcomes and methods of evaluation.

RE 163 Real Estate Finance

3 Units, 3 Lec, 0 Lab

Reactivate course.

Change description:

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This course covers the regulations and procedures for financing real estate: types of lenders, primary and secondary investors, and methods and guidelines for qualifying for real property loans. This course meets a requirement for the California Broker's License. This course has the option of a letter grade or pass/no pass. ADVISORY: Real Estate 160.

RE 190 Occupational Work Experience/Real Estate 1 – 4 Units, 3.33- 16.66 Lab

Reactivate course.

From: 1 – 4 Units, 5 – 20 hours

To: 1 – 4 Units, 3.33- 16.66 Lab hours

Change description:

Occupational work experience is for students that have a job related to their major. A training plan is developed cooperatively between the employer, college and student. Pass/no pass grading. 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work hours per semester = 1 unit. Student repetition is allowed per Title 5 Section 55253. Minimum 2.0 GPA.

REQUIRED: Declared vocational major.

Update textbook and student learning outcomes.

DISTANCE EDUCATION – FORM D

CSIS 181 PC Hardware

Justification: To make it available to a wider student group.

CSIS/AJ 184 Computer Forensics

Justification: To make it available to a wider student group.

DM 61 3D Animation

Justification: To make it available to a wider student group.

MODIFICATION TO EXISTING CREDIT CERTIFICATE

Esthetician Certificate of Achievement

Reason for modification: The communication class requirements (CUMN 1A and CUMN 10) are being removed, as the students taking this program are only interested in the Esthetician classes and do not take any additional classes. We have had no completers in its current format and if we keep the certificate as is, we will probably continue to have no completers. This certificate is being revised to a low unit CA.

Course ID	Course Title	Units
COS 220	Scientific Skin Care	8
COS 221	Advanced Scientific Skin Care	8
Total Units for the Certificate:		16

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 Date 11/10/15
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Retail Management Certificate of Achievement

WAFC Core Competency Revalidation Summary

Reason for Modification: This modification is intended to align Gavilan's program with industry standards, and reflects extensive collaboration with and feedback from industry groups.

COLLEGE PROGRAM REQUIREMENTS		
Course ID	Course Title	Units
Required Core: (22 units)		
BOT/BUS 100	Business Correspondence	3
CSIS 2	Computers in Business	4
MKTG 100	Principles of Marketing	3
MGMT 101	Introduction to Management	3
MGMT 102	Retail Management	3
MGMT 104	Leadership/Human Relations in Business	3
MGMT 120	Human Resources Management	3
	Sum of Core Units	22
Electives: (Select 1 of the 2 below)		
ACCT 20	Financial Accounting	4
ACCT 21	Management Accounting	4
	Sum of Electives	4
Total Units for the Certificate:		26

MODIFICATION TO EXISTING DEGREE

Retail Management Associate in Arts Degree

WAFC Core Competency Revalidation Summary

Reason for Modification: Two courses will be removed from degree as a result of consultation with industry groups.

Course ID	Course Title	Units
Required Core: (22 units)		
BOT/BUS 100	Business Correspondence	3
CSIS 2	Computers in Business	4
MKTG 100	Principles of Marketing	3
MGMT 101	Principles of Management	3
MGMT 102	Retail Management	3
MGMT 104	Leadership/Human Relations in Business	3
MGMT 120	Human Resources Management	3
	Sum of Core	22
Restricted Electives/LIST A: (choose 1)		
ACCT 20	Financial Accounting	4
ACCT 21	Management Accounting	4
	Sum of Electives	4
Total Units for the Major		26
Total Units that may be double-counted		0

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Gavilan General Education Units	32 - 43
Electives (as needed to reach 60 units)	0 - 2
Total Degree Units	60 - 69

MODIFICATION TO NON CREDIT CERTIFICATE

ESL Lifeskills Certificate of Competency

COLLEGE PROGRAM REQUIREMENTS			
Course ID	Course Title	Hours	Sequence
Select 2 - 6 courses from the following list, based on placement: (216 – 612 Hours)			
Electives (based on placement):			
ESL 775	ESL Literacy I	90 hours	Y1, Fall
ESL 776	ESL Literacy II	90 hours	Y1, Spring
ESL 784	NC ESL Lifeskills 1A	108 hours	Y2, Fall
ESL 785	NC ESL Lifeskills 1B	108 hours	Y2, Spring
Core Courses*:			
ESL 786*	NC ESL Lifeskills 2A	108 hours	Y3, Fall
ESL 787*	NC ESL Lifeskills 2B	108 hours	Y3, Spring
Total Hours for the Certificate:		216 - 612	
		Hours	